

## Assistant Professor - Organizational Leadership

Highly qualified, dedicated education professional with extensive experience in academic leadership and administration within the academic sector. Expertise in teaching, proposal creation, grants writing, and research advising. Skilled at providing academic assistance to assigned students individually and in groups while implementing procedures for better understanding of all subject areas. Excited about developing new opportunities for student engagement. Demonstrated ability to serve on various academic and extracurricular committees. Deliver several courses on business, strategic management, human services, leadership, and education. Adept at using effective learning strategies, multidisciplinary, and inclusive practices to engage all learners.

### AREAS OF EXPERTISE

- Academic Leadership and Administration
- State Authorization and Regulatory Affairs
- Teaching: (subjects) Management and Leadership
- Dissertation/Research Advising
- Licensure and Certification
- Yoga Teacher Training/Certifications

## Education and Credentials

Graduate Certificate, Public Policy, and Executive Leadership, 2009

Graduate Certificate, Education Law, 2008

Nova Southeastern University, Fort Lauderdale, FL

Doctor of Education, Organizational Leadership, 2006

Master of Business Administration, 2003

Nova Southeastern University, Fort Lauderdale, FL

Bachelor of Science, Management, 1998

State University of New York, F.I.T., New York, NY

Associate of Applied Science, Merchandising, 1996

State University of New York, F.I.T., New York, NY

## Professional Experience

Nova Southeastern University, Fort Lauderdale, FL

2001 – Present

**Director of Program Licensure & Accreditation**, Abraham S. Fischler College of Education & School of Criminal Justice

**Assistant Professor (2006 – Present)**

Provides leadership and assistance with state licensure (and international) requirements and regulations through coordination with faculty and senior administration. Liaise with various stakeholders seeking assistance and support for reaccreditation and state licensure efforts to ensure that the school is legally qualified to do business in each jurisdiction where programs operate. Prepares extensive licensure applications and site visit arrangements for programs seeking authorization/certification for a state having unique licensure requirements. Provides guidance and support in aligning programs with state-specific requirements for approved preparation programs leading to certification. Develops new assessments to meet unit and program accreditation requirements. Designs and administers methods of analyzing data with the faculty to evaluate and improve assessment effectiveness.

- Teaches a minimum of one course per academic year and provide dissertation committee research advisement.
- Credentialed to teach 10 courses at the master's and doctoral level.
- Develops innovative methods to evaluate data and enhance assessment effectiveness.
- Ensures programs comply with all state and federal regulations.
- Exceeds requirements for faculty load for teaching and demonstrates increased involvement in research and service.

#### **Advisor of Graduate Programs/Coordinator, Graduate School of Computer & Information Sciences (2001 – 2006)**

Aided advisees in planning Graduate/Master programs and selecting extracurricular activities. Developed alternative life, education, and career goals according to student's abilities and interests. Guided graduate students to improve availability of educational opportunities and make critical decisions while liaising with faculty members.

## Teaching Experience

### **Nova Southeastern University, College of Education and School of Criminal Justice (present) Assistant Professor**

PROGRAM(S): M.S. in Leadership; Ed.D. in Organizational Leadership (online/campus) Course(s) Taught: Communication for Professionals in Education, Leading Learning Communities, Current Organizational Issues and Trends in Educational and Human Services Organizations

### **Miami Dade College, School of Business (2004-2006) Adjunct Professor**

PROGRAM(S): A.S., B.S. in Business Management and Supervision (online/campus) Course(s) Taught: Retail Marketing, Introduction to Business

### **South University, Business Department (2003-2005) Adjunct Professor**

PROGRAM(S): B.S. in Business Management, Leadership (online)  
Course(s) Taught: Introduction to Business, Strategic Management, Global Business

### **Broward County Schools, Broward School District (2003-2004) Instructor**

PROGRAM: Adult Continuing Education, ESOL

## Professional Service

American Educational Research Association (AERA), 2023 Annual Conference, Reviewer  
Multidisciplinary Digital Publishing Institute (MDPI), Reviewer  
Nova Southeastern University; President Research Development Grant (PFRDG), Reviewer  
The Journal of Contemplative Inquiry (JOI), Reviewer  
Yoga Alliance: Standards Review Project, Consulting Advisor

## Professional Development

Collaborative Institutional Training Initiative (CITI) 2022  
Association for Contemplative Mind in Higher Education (ACMHE), Member  
Yoga Alliance  
Registered Yoga Teacher (E-RYT); 91574  
Yoga Alliance Continuing Education Provider (YACEP)

## Conferences and Presentations

1. Carbone, L., Proposal Accepted, Virtual Reality and the Adult Learner, Ohio Higher Education Computing Council/University of Cincinnati, Cincinnati, Ohio, 2022
2. Carbone, L., Impact of Mindfulness-based Programs and Interventions in Education: Providing Alternative Programs in a Virtual Environment, Florida Distance Learning Association Annual Conference, Virtual Presentation, 2020
3. Carbone, L., The Art of Guided Meditation/Imagery, Creative Arts Therapy in Action, Florida Art Therapy Association, Virtual Symposium, 2017
4. Carbone, L. & Orta, S., Pretty Wired Up: Inspiring Women to become Leaders Through the use of Technology, Florida Distance Learning Association Annual Conference, Orlando, FL, 2017
5. Carbone, L., Concepts in Specialized Community-Based Programming for Veterans and Service members (invited speaker), Transforming Higher Education: Fostering Contemplative Inquiry, Community, and Social Action, Association for Contemplative Mind in Higher Education Eighth Annual Conference Collaborative Practices, Amherst, MA, 2016
6. Carbone, L., Compliance and State Authorization of U.S. Institutions for Online and Hybrid Programs, The Force of Distance Learning: Engagement, Florida Distance Learning Association Annual Conference, Orlando, FL, 2016
7. Carbone, L., Florida Consortium for International Education 16th Annual Fall Conference Internationalization of Higher Education - Classrooms without Borders, Orlando, FL, 2016
8. Carbone, L., Global Leadership, Learning and Research Conference, Impact of Yoga Therapy on Veterans with PTSD (Poster Presentation), Fort Lauderdale, FL, 2015
9. Carbone, L., Impact of Yoga Therapy on Veterans with PTSD, Yoga Service Council, Omega Institute of Holistic Studies, Rhinebeck, NY, 2015
10. Carbone, L., Gender Equity in Higher Education, Nova South-Eastern University, North Miami Beach, FL, 2015

11. Carbone, L., Managing Stress- Journey to Yoga (Program Series), Abraham. S. Fischler College of Education, Nova South-Eastern University, North Miami Beach, FL, 2014
12. Santana, M.C., Carbone, L., Women and Leadership in Higher Education, Nova Southeastern University, Higher Education Leadership Café, North Miami Beach, FL, 2014
13. Carbone, L., College/University Relations and the Florida Student Advisory Council American Association of University Women (AAUW) Orlando, FL, 2013
14. Carbone, L., College/University Relations and Student Chapters, American Association of University Women (AAUW) Stuart, FL, 2012
15. Carbone, L., College/University Relations and Student Chapters, American Association of University Women (AAUW), Winter Park, FL, 2012
16. Carbone, L., (April, 2011). College/University Relations American Association of University Women (AAUW) State-wide Convention, Orlando, FL
17. Carbone, L., Growing Membership Recruitment, American Association of University Women (AAUW) State Convention, Sarasota, FL, 2010
18. Carbone, L. & Wright, K., Licensure, Accreditation and Internationalization of Higher Education, Institute for Public Policy and Executive Leadership in Higher Education, Nova South-Eastern University, North Miami Beach, FL, 2009
19. Brimmer, A. & Carbone, L., Forming a Branch in a University/Community Setting (invited speaker), American Association of University Women (AAUW) State Convention, Gainesville, FL, 2009
20. Carbone, L., Young Women and Leadership, American Association of University Women, Weston Branch Conference, Fort Lauderdale, FL, 2008
21. Carbone, L. & Gordillo, J., Branching out: New Programs, New Sites, Field Associates' Professional Development Weekend, Nova South-Eastern University, Miami, FL, 2007
22. Carbone, L. & Gordillo, J., Global Leadership, Learning, and Research Conference: Branching out: New Programs, New Sites, Orlando, FL, 2006
23. Carbone, L. & Gordillo, Global Leadership, Learning, and Research Conference: Creating an Environment for Successful Students and Challenges and Solutions for Masters Level Field Associates, Orlando, FL, 2006
24. Carbone, L., Graduate Student Success & Retention, (Invited Speaker) Diverse Advising for a Diverse World, National Academic Advising Association (NACADA) Annual Conference, Indianapolis, IN, 2006

## Grants and Awards

Title: Program Evaluation of a Veterans Wellness Center Program/Sponsor: Quality of Life Grant, Nova Southeastern University Role: Co-Investigator, Funding Period: July 1, 2019 – June 30, 2020, Amount: \$10,000

Title: Impact of Yoga Therapy on Veterans with PTSD Program/Sponsor: Faculty Research Development Grant, Nova Southeastern University Role: Principal Investigator, Funding Period: July 1, 2013 - June 30, 2015, Amount: \$10,000

Title: Yoga for Veterans Project/Sponsor: Lulu Lemon Community Grant Role: Project Manager Funding Period: 2012-2013, Amount: \$25,000

## Select Institutional Reports and Papers

1. Author, Teach-out Plan for the Doctor of Education Program in Prescott, AZ, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2022.
2. Author, Teach-out Plan for the Doctor of Education Program in Queretaro, Mexico, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2022.
3. Author, Teach-out Plan for the Doctor of Education Program in Glenwood Springs, CO, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2022.
4. Author, Teach-out Plan for the Doctor of Education Program in Waltham, MA, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2020.
5. Author, Teach-out Plan for the Doctor of Education Program in Oklahoma City, OK, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2022.
6. Author, Teach-out Plan for the Doctor of Education Program in Lawrenceville, VA, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2022.
7. Author, Teach-out Plan for the Doctor of Education Program in Cranberry, PA, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2021.
8. Co-author, Internal Review Committee Report, Master of Science in Leadership, 2021.
9. Co-author, Institutional Report for Reaccreditation of the Doctor of Education and Master of Science Programs in Puerto Rico submitted, to the Department of Education, 2020.
10. Co-author, Teach-out Plan for the Doctor of Education Program in Arlington, VA, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2020.
11. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Higher Education, submitted to the University Council of Jamaica, 2019.

12. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Special Education, submitted to the University Council of Jamaica, 2019.
13. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Educational Leadership, submitted to the University Council of Jamaica, 2019).
14. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Reading Education, submitted to the University Council of Jamaica, 2019).
15. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Instructional Technology and Distance Education, submitted to the University Council of Jamaica, 2019).
16. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Organizational Leadership, submitted to the University Council of Jamaica, 2019).
17. Author, Institutional License Application for the Doctor of Education Degree Program, submitted to the Nevada Postsecondary Education Commission, 2019.
18. Co-author, Renewal License Application for the Doctor of Education Degree Program, Submitted to the New Jersey Office of the Secretary of Higher Education, 2019.
19. Author, Annual Report for the Doctor of Education Degree Program, Submitted to the University Council of Jamaica, 2018.
20. Author, Compliance Report for the Doctor of Education Degree Program in Norfolk, Va., Submitted to the State Council of Higher Education of Virginia, 2017.
21. Coauthor) Georgia Strategic Outreach Plan, submitted to Interim Dean, Fischler School of Education, 2014.
22. Author, Institutional Self-Study for Accreditation of the Doctor of Education Degree Program, submitted to the University Council of Jamaica, 2014).
23. Author, Institutional Submission for Accreditation of the Doctor of Education Degree Program in Organizational Leadership, submitted to the University Council of Jamaica, 2014.
24. Co-author, Program Approval Application for Educational Leadership Programs for State Approval and National Recognition, submitted to the Georgia Professional Standards Commission, 2013.
25. Co-author, Institutional Application for Licensure in Ohio, submitted to the Ohio Board of Regents, 2010.
26. Co-author, Institutional Report for Reaccreditation in Puerto Rico submitted to the Higher Education Council of Puerto Rico, 2010.
27. Author, Research & Development Report Inactive Off-Campus Sites: A Comprehensive Report, submitted to Fischler School of Education and Human Services at Nova Southeastern University, 2009.
28. Author, Institutional Petition for Licensure in NJ, submitted to the New Jersey Commission on Higher Education, 2009.
29. Author, Institutional Report, Jamaica Reaccreditation, submitted to the University Council of Jamaica, 2009.
30. Co-author) Institutional Prospectus for the Bachelor of Science Degree in Applied Professional Studies with a Concentration in Teaching and Learning Sciences in The Turks and Caicos Islands, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2008.
31. Author, Institutional Prospectus for the Master of Science Degree with Specialization in Leadership and Management of Educational Programs in the Graduate Teacher Education Program (GTEP) in the Dominican Republic, submitted to The Commission on Colleges of the Southern Association of Colleges and Schools, 2008.
32. Co-author, Institutional Submission for Accreditation of a Bachelor's Degree Program, submitted to the University Council of Jamaica, 2008.
33. Author, Institutional Submission for Accreditation of a Master's Degree Program, submitted to the University Council of Jamaica, 2008.
34. Co-author, Institutional Pre-Application for Tier II Administrative Services Credential Program California Common Standards, prepared for California Commission on Teacher Credentialing, 2007.
35. Co-author, Institutional Application for Approval of the Master of Science in Speech Language Pathology Degree submitted to Office of Degree Authorization, Oregon Student Assistance Commission, 2007.
36. Co-author, Institutional Petition for Licensure in New Jersey, submitted to the New Jersey Commission on Higher Education, 2007.
37. Co-author, Institutional Prospectus for the EDD in Belize, submitted to the Commission on Colleges of the Southern Association of Colleges and Schools, 2006.
38. Co-author, Doctor of Education and Master's in Administration and Supervision in the Dominican Republic, submitted to The Commission on Colleges of the Southern Association of Colleges and Schools, 2006.
39. Co-author, Doctor of Education in Panama, submitted to The Commission on Colleges of the Southern Association of Colleges and Schools, 2006.

## Volunteering

Instructor/Consultant, Connected Warriors, Boca Raton, FL

Volunteer, Pet Therapy Program, Broward County Humane Society, Fort Lauderdale, FL

## NSU Applied Dissertations

- Dr. Alicia Wroble Smith (2022). An Examination of Institutional Cultural in Higher Education and the Effect on Student Retention. Committee Role: **Chair**
- Dr. Michael Deneus (2021). The Experiences of Undergraduate Nontraditional Students Utilizing Student Services at Public Post-Secondary Institutions in Florida- A Qualitative Study. Committee Role: **Chair**
- Dr. Mary Kinirons (2021). Nonprofit Executive Director Succession Planning: Cultivating Future Leaders Out of the Millennial Generation. Committee Role: Member
- \*Dr. Elizabeth Hernandez (2021). Exploring Employees' Sensemaking of Their Lived Experiences with a Change of Leadership Style at a Nonprofit Organization in the Caribbean after Working under Crisis: A Phenomenological Perspective. Committee Role: Member
- Dr. Trakina Ragin (2021). Teacher Perceptions of a Strategic Reading Intervention for Struggling Readers. Committee Role: **Chair**
- Dr. Jacqueline Green-Williams (2021). An Exploration of How Teachers' Perceptions of Students' Attitudes and Classroom Behavior Reflects Teachers' Emotional Intelligence Development. Committee Role: Member
- Dr. Chianta Allen-Cure (2020). Factors Associated with the Prolonged Length of Stay of Baker Act Patients: A Medical Chart Review. Committee Role: **Chair**
- Dr. Juliet Hernandez (2020). Professional Experiences of Educated Hispanic Immigrant Women Holding Leadership Positions in South Florida. Committee Role: **Chair**
- Dr. Jennifer Bravo (2019). A Qualitative Study of the Factors Impacting High Achieving Hispanic Graduates. Committee Role: **Chair**
- Dr. Erin Leininger (2018). An evaluation of the Mindfulness in Schools Project. b program at an international school. Committee Role: **Chair**
- Dr. Donna Shaw (2018). Perceptions of the Nursing Faculty Shortage: A Case Study of One College's Adjunct Faculty's Perception of Doctoral Education. Committee Role: **Chair**
- Dr. Claudius Jean Baptiste (2017). An Evaluation of the Early Alert Program at a Community College in Florida. Committee Role: **Chair**
- Dr. April Jones (2017). Above the glass ceiling: Exploring experiences of executive level women in male dominated organizations. Committee Role: Member

## Institutional Service

- Internal Review Committee for Master of Science in Leadership, Member
- College-wide Program Reconstruction, Member
- NSU State Relations Committee, Member
- FCE&SCJ MSL Hybrid, Committee, Chair
- FCE&SCJ Curriculum Committee, Member
- Fischler Faculty/Student Compact Committee, Member
- FCE Diversity Advisory Council, Member
- Phi Gamma Sigma (FCE International Honor Society), Vice President
- Catalog Committee, Member
- Faculty Task Force, Chair
- Policy Board, Fischler College, Member
- Student Appeals Review Committee, Student Judicial Affairs, Member
- Screening Committee for New Faculty, Member
- New Faculty, Mentor